



# ***Pay Pool Administrator Advisory***

**2012- 11**

**Issue Date: December 3, 2012**

**Topic:** Compensation Management Spreadsheet (CMS) 2012 v1.5 Posted in Pay Pool Notices

**Discussion:** A new CMS, version 1.5, was created to fix two errors in the current version. The first error causes CRI and CA data to not show when filtered for printing. The second error causes a faulty assignment of Summary Level Ratings for Presumptive Status 1 employees.

**Action:** Use the updated CMS v1.5 found in Pay Pool Notices to facilitate pay pool deliberations. Previous versions have been deleted from Pay Pool Notices. If your pay pool has already met, do a round-trip in CAS2Net to use the updated spreadsheet. This will prevent you from losing any data/scores.

**Note:** You do not need to use the updated spreadsheet if you do not have Presumptive 1 employees in your pay pool and if you choose to print Part Is online in CAS2Net, and not from the CMS spreadsheet. The online printing feature for the Part 1 will be available soon. The recommended method for printing Part Is is online where you can also print Parts II and III. If printing Part Is from the CMS spreadsheet, do a **validation first** and then sort and filter the spreadsheet to create the Part I batches you want to print. (As a reminder, to validate, you must clear all filters and sorts first.)

All advisories are posted on the DoD AcqDemo website at <http://acqdemo.dau.mil/advisories.html> .